

To the :- South Hams District Council, Environmental Health Service  
Follaton House, Plymouth Road, Totnes TQ9 5NE

**CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT 1960**

Application for Transfer of Caravan Site Licence

I/We\* .....

of .....

.....  
being the current holders of a caravan site licence in respect of (site address);  
.....

.....  
herewith surrender the licence and request that the South Hams District Council transfer it to:-  
.....

of (insert address)  
.....

with effect from (date).....

Signed.....Date.....

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I/We\* .....

of (insert present address).....

.....  
agree to the transfer of the said licence to ourselves with effect from the date stated and confirm that I/We\* have not held a site licence which has been revoked in the last three years and that I/We\* are the occupiers of the whole of the land to which the licence relates.

Signed.....Date.....

If the Authority consent to the transfer of the licence all future correspondence relating thereto should be addressed to the new licencees at the following address:-  
.....

.....Postcode.....

\*Delete as applicable