

House-to-House Collection Act 1939

Application for a Licence

In pursuance of Section 2 of the House-to-House Collections Act 1939, I hereby apply for a licence authorising me to promote the collection of which particulars are given below.



Signed

Dated

Collection Information

Is the Collection taking place in South Hams or West Devon?
<input type="checkbox"/> South Hams <input type="checkbox"/> West Devon
Surname (CAPITAL LETTERS)
<input type="text"/>
Forename
<input type="text"/>
Address
<input type="text"/>
Daytime contact telephone number
<input type="text"/>
Email Address
<input type="text"/>
Charity Name
<input type="text"/>
Town or Parish
<input type="text"/>
When is the collection taking place?
<input type="text"/>

Are you collecting money?
<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you collecting other property?
<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, what are you collecting and how will it be used?
How many people will be authorised to act as collectors in the Council area?
Is any remuneration being paid out of the proceeds of the collection?
<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, is remuneration being paid to collectors or to other persons?
<input type="checkbox"/> Collectors <input type="checkbox"/> Other Persons
Please give details of remuneration:
Is this application being made for licences to collect for the same purpose in other areas?
<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, where?

How many people <u>in total</u> will be authorised as collectors?
Has the applicant or, to the knowledge of the applicant, anyone associated with the promotion of the collection been refused a licence or order under the Act, or had a licence or order revoked?
<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'yes' please give details:
Are you promoting this collection with a Street Collection?
<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'yes', do you want the accounts of this collection combined wholly or in part with the amount of the Street Collection?
<input type="checkbox"/> Yes – wholly <input type="checkbox"/> Yes – in part <input type="checkbox"/> No
If the collection is for the War Charity, state if such charity has been registered or exempted from registration under the War Charities Act 1940, and give name of registration authority and date of registration or exemption.

DATA PROTECTION

The information that you provided will be held by South Hams District/West Devon Borough Council and will be used to process your application. It will be held securely at all times in accordance with current Data Protection legislation. We must protect the public funds that we handle, so we may use the information you have provided on this form to prevent and detect fraud. We may also share this information with other organisations that handle public funds. Information you provide may also be used to check the accuracy of records held elsewhere in the council. If you wish to see the personal data that the Council holds about you please contact the Data Protection Officer.

Once completed, please pay for your licence and upload this form at the website address below:

www.southhams.gov.uk/licensing-application

www.westdevon.gov.uk/licensing-application

Note: Any application for a licence **MUST** be made by the first day of the month preceding the month in which you wish to hold the collection, although this may be relaxed in special circumstances.

